



## ***Educational committee Teleconference Meeting minutes***

***Thursday Oct 19, 2017***

***Teleconference call in number is 519 421 4211 ext. 5811***

**Type of Meeting: Meeting Facilitator:** Kim Hobbs **Minutes:** Kim Hobbs; Dori to update Meeting responsibilities

**In attendance** Joanne Dow, Kim Hobbs, Dori Taylor, Eleanor Paget, Francine Paquette

**Absent** Jean Clark, Sonal Shah, Yasmine Chagla, Cheryl Tung

1. Review of minutes –No changes regarding minutes from Sept 29<sup>th</sup>.
2. Update on Speakers-Speaker packages have been sent and 1 speaker package returned to date. Speakers are as follows
  - ❖ Polio vaccination in India- Pat Simone
  - ❖ TB case management in Nunavut- Cassandra Brubacher
  - ❖ MERS-CoV in Saudi Arabia- Joanne McConnell
  - ❖ Ebola in West Africa- Madeleine Ashcroft
3. Number of Registrant to date-14 to date
4. Kim to send a request to Elaine Reddick to re-send flyer Friday Oct. 20 with IPAC Canada Link to –'It's a Team Thing' as well as sending a message Infection Control
5. Betty Bannerman Award-Cake –Kim to order and have IPAC SWO scanned onto it.
6. Kim to remind Elaine to connect with Betty Bannerman to ensure she can attend November 17<sup>th</sup>

7. Update on vendors -

- ❖ BD, Clorox and Class 1- all confirmed
- ❖ Cheques received from Clorox and Class 1 , cheque in mail from BD medical
- ❖ Kim to send Logos from Vendors to Francine
- ❖ Kim to send names of vendors to Eleanor for event brite and number of attendees for each vendor.

8. Gift card donation updates-. Costco, Tim Hortons, Jessica Hair Salon requested door prize from vendors

- ❖ Kim to try to obtain vendor neutral door prizes and offer a different prize if participants declines door prize

9. Educational day responsibilities.-Dori to update list and sent to Kim to send out in minutes

10. Remove CIC -questions for November 17<sup>th</sup> meeting

- ❖ Instead have a theme regarding strategies to improve staff immunization rates-Allocate 20 minutes for round table discussion
- ❖ “Theme idea is “Rounding up -the troops:- Strategies that have worked for you to prevent increase staff Influenza Immunization Rates.-
- ❖ Francine and Joanne to lead discussion.

11. Next teleconference–Monday November 6<sup>th</sup> at 11:30 -12:00 Kim to book